

# **EMBSAY WITH EASTBY PARISH COUNCIL**

## **MINUTES ANNUAL PARISH COUNCIL MEETING**

**11<sup>TH</sup> MAY 2022**

**Attended: Cllr's Benjamin, Smith, Kirkbride, Ayton and Briggs.**

**Apologies: Cllr's Hill and Shuttleworth**

**Also Attending: The Clerk and 8 members of the public.**

### **1. ELECTION OF PARISH COUNCIL CHAIRMAN**

**Cllr JUDITH BENJAMIN nominated by Cllr Vince Smith Seconded by Cllr Kirkbride  
All Agreed Cllr Benjamin Accepted and Declaration signed**

### **2. ELECTION OF PARISH COUNCIL VICE-CHAIRMAN – Cllr VINCE SMITH nominated by Cllr Benjamin Seconded by Cllr Ayrtton All Agreed Resolved**

### **3. NEW MEMBER APPOINTMENT – Cllr ANN BRIGGS previously co-opted was appointed for the next full 4year term. Cllr Briggs Accepted and Declaration signed.**

**The Chair informed the meeting that there is now a CO-OPTION VACANCY**

### **4. ELECTIONS & CHANGES OF WORKING PARTIES LEAD COUNCILLOR AND ELECTED MEMBERS ON OUTSIDE BODIES.**

**The Chair asked for any changes to Lead Councillor role on the following working parties?**

**Cllr Briggs had already taken lead role at the Nature Reserve.**

**Cllr Ayrtton requested that Cllr Briggs take Lead role on the Allotment Working Party?**

**Cllr Briggs agreed Cllr Ayton will still assist - changes made.**

**All other Lead Roles remain as listed below.**

**Resolved**

- Recreation Ground – Cllr Hill
- Communications – Cllr Benjamin & (The Clerk)
- Car Park – Cllr Benjamin Cllr Shuttleworth & (The Clerk)
- Planning – Cllr Vince Smith
- Personnel & Contracts – Chair
- Finance – Cllr Smith & (The Clerk)
- Road Safety – Cllr Smith
- Speedwatch – Cllr Hill.
- Nature Reserve – Cllr Briggs
- Allotments – Cllr Ayrtton – now - Cllr Briggs
- Village Maintenance – Cllr Benjamin.
- Volunteers – Cllr Benjamin
- Village Institute Committee – Cllr Kirkbride
- Fair Trade Action Group – Cllr Kirkbride
- Craven District Parish Forum – Cllr Benjamin, & (The Clerk)
- Friends of Recreation Ground – Cllr Benjamin
- Yorkshire Local Council Association (YLCA) – The Clerk

## **5. APOLOGIES FOR ABSENCE**

To report, approve and record apologies for absence (and the reasons) from members of the Parish Council.

**Apologies from Cllr Hill – on Leave District Cllr Shuttleworth attending a CDC Zoom Meeting**

## **6. DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS**

In accordance with the requirements of the process for dealing with member's standards matters, to disclose and declare all personal or financial interests including those of a partner/spouse on any Agenda item.

**New Term Register of Member's Financial and Other Interests forms were distributed.**

## **7. APPLICATIONS FOR DISPENSATIONS**

To consider and grant any applications from members who may have a personal/financial interest in a specific matter under consideration.

**None**

## **8. APPROVE MINUTES OF THE LAST ANNUAL MEETING. 19 May 2021**

**Approved and signed.**

## **9. FINANCIAL (all documents circulated prior to meeting).**

### **9.1 APPROVE UN-AUDITED ACCOUNTS – Year end 31 March 2022 (circulated prior to meeting)**

**Approved and signed**

### **9.2 Approve updated ASSETS REGISTER.**

**Approved and signed**

### **9.3 Adopt and Approve EQUAL OPPORTUNITIES POLICY Adopted and approved Resolved**

**The next ordinary meeting of the Parish Council is scheduled for Wednesday 8<sup>th</sup> June 2022. 7:30pm. Venue: Village Institute Embsay.**

**Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) or Email:[Alcockg@hotmail.co.uk](mailto:Alcockg@hotmail.co.uk)  
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