

EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 13th November 2024, 7:30pm at the Methodist Chapel, Embsay.

PRESENT: Chair: Cllr Judith Benjamin, Cllrs Vince Smith, Brian Shuttleworth, Stella Kirkbride. Ann Briggs, David Hill.

Also, in Attendance: The Parish Clerk

Members of the Public: 2

Welcome: Chair welcomed everyone and opened the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllrs Peppiate, Cllr Ayrton, Country Cllr Noland.

2. **DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None

3. **APPLICATION FOR ANY DISPENSATIONS:** None.

4. **MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 9th October 2024. The minutes of this meeting had been circulated previously.

Approved and signed.

MATTERS ARISING – NONE

5. **REPORT COUNTY COUNCILLOR NOLAND: C Councillor Noland: written report via the Clerk:**

- Remembrance service was very well run, thanks to all for that.
- There will be changes to the Bus service No 14 (Skipton – Embsay). From December 2nd there will be an earlier bus from Embsay at 8.10am and a later return from Skipton at 5.10pm. In addition, there will be a Saturday service leaving from Skipton 9.00 – 16.00 (except at 12.00). The Parish Council were asked to publicise this.
- Area 5 have 'promised' that they would have a member of staff available from Nov 11th to work on their backlog inc. EWE's request for a 20mph zone. The evidence, if considered fairly, is strongly in favour of the Parish Council. Cllr Noland will keep the Parish Council up to date.
- A Sheffield bike stand will be purchased with a Locality Budget Grant (applied for by the Village Institute Committee) and will be sited outside the village institute. NYC Planning informed Cllr Noland that planning permission would not be needed, although there might be a need for a street furniture licence.
- If there are any other issues, please contact Cllr Noland.

6. **PUBLIC PARTICIPATION - questions raised:**

- Poor State of road signage around the Parish, who is responsible?

A discussion took place, and it was agreed that a volunteer would conduct a survey indicating the worst affected signs. The list would be sent to NYC Highways via the Clerk to action. **Clerk to Action.**

- A list of complaints was raised by a resident regarding the Wooler development on Shires Lane. The resident is concerned that the developer is not meeting the original plan specifications or the agreed planning permissions. The resident was asked to submit a written statement to the Parish Council listing their concerns, which would be discussed by members and put forward to NYC Planning and Enforcement officers. **Chair to Action.**

7. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING

7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

ZA24/26353/HH	NYC	MAMBY HOUSE EMBAY	SINGLE STOREY REAR EXTENSION & FIRST FLOOR INFILL EXTENSION	NO OBJECTION
ZA24/26350/FUL	NYC	CHILDRENS CENTRE PASTURE ROAD	CONSTRUCTION OF OPEN SIDE COVERED PLAY AREA	UNDER REVIEW
C/26/253G	YDNP	9 BAYNES WAY EMBAY	CHANGE OF 106 AGREEMENT CONDITIONS	UNDER REVIEW
C/26/719A	YDNP	5, ROCKVILLE DRIVE	SINGLE STOREY FLAT ROOF REAR EXTENSION	UNDER REVIEW
ZA24/26458/VAR	NYC	4 SHIRES LANE	AMEND BOUNDARY TREATMENT AND BUILT-UP AREA	UNDER REVIEW
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8. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

8.1 Village Maintenance – JLB points raised:

- Clearance of Ivy from Dalacres Bus Shelter: Cllr Kirkbride and Cllr Hill have volunteered to action, Thanks from the PC.
- It was reported that more dog waste bin stickers have been ordered and will be posted on Shires Lane.

SK to Action

Cllr Shuttleworth requested that new dog litter bins be installed at the new developments on Shires Lane. The Chair informed councillors that previous requests to NYC for new or replacement Dog waste bins on lamp posts had been declined as they are no longer available. Any purchase of new bins by the Parish Council will require NYC consent to be sited and emptied.

The Clerk will raise this issue again with NYC Waste Management.

Clerk to Action

8.2 Road Safety/ Speed-watch – VS/DH – Speed watch – One session held on the 24 October 2024 between 11:30am and 12:30pm on Skipton Road reported 8 vehicles speeding between 36-40mph, with several other vehicles averaging speeds between 36-35mph.

Road Safety - Reported that Parish Council is still waiting for Area 5 Engineer's report on 20mph application following there survey completed in March 2024.

It was noted that there has been a significant increase in traffic volume and vehicular size recently.

Cllr Shuttleworth raised an issue regarding large farming vehicles speeding along the Main Street in the early hours of the morning and late at nights, It was suggested that some signs are needed to slow these down.

Cllr Smith responded that all these issues were included in the PC Application for 20mph – but NYC no longer supports the use of VAZ signs.

Cllr Kirkbride asked if anything was being done regarding the crossing point by the Post Office.

Cllr Shuttleworth responded that NYC Highways Engineer had inspected the site and has concluded that a crossing or roundabout is unnecessary. Cllr Benjamin raised the issue of incidences of parking within the restricted areas near the Post Office. Cllr Briggs reported that the police had been monitoring traffic on Barden Road.

8.3 Recreation Ground – A new trustees meeting will be held shortly - Cllr Benjamin to attend.

8.4 Village Institute/ Fair Trade –Village Institute – Nothing to report.

8.5 Car Park – The Clerk – Nothing to report.

8.6 Communications – Nothing to report

8.7 Allotments – Cllr Briggs reported that the Allotment Association's AGM should approve the new updated members agreement November 2024.

8.8 Nature Reserve – Nothing to report.

9. REPORT OF THE PARISH CLERK (Clerk Admin report circulated)

9.1 New Parish Portal System – This is planned to come into effect in December 2024. The Clerk reported that currently whilst documents are acknowledged as ‘actioned’ there is no process to track progress. The Chair and Clerk will liaise to forward complaints about communication issues to the Parish Liaison Team – in the first instance.

9.2 NYC Teams Meeting – This was a very productive meeting with NYC Senior Officer in Waste Management, Iain Summerson. He is proposing a 2-year project, to be carried out within the parish, to manage weed growth using mechanical and manual methods as an alternative to the current glyphosate programme. If the offer is accepted by the Parish Council, the parish will be completely removed from the glyphosate programme for the duration of the trial. The purpose of the trial is to find an effective solution to maintaining the network without the use of chemicals.

10. PC ADMINISTRATION (Proposals)

10.1 Proposed Budget for 2025/26 – It was agreed that a Precept amount of £35000 would be submitted by the Clerk to NYC by the required deadline. **Proposed VS. Seconded BS All Agreed**

10.2 Grass Maintenance Agreement 2025 – Distributed **Proposed SK Seconded DH All Agreed Signed JLB Witness by the Clerk.**

Cllr Kirkbride commented that MH Landscapes had done a brilliant job.

10.3 Christmas Lights Project – Cllr Shuttleworth had been approached by the landlady of the Elm Tree Inn with a suggestion that a joint project be implemented, with the Parish Council, to remedy the existing defective Christmas lights around the elm tree with a superior quality and extended system. Cllr Shuttleworth had reported the offer verbally to the Clerk and it was agreed that £200 (the amount available within the current budget) be offered as the PC contribution (provided that an appropriate invoice be obtained from the landlady to recognise such payment). This was agreed verbally and will be formalised in due course. The installation of the lights is programmed for Saturday 16th November by a qualified electrician with the ‘cherry picker’ being provided courtesy of a local farmer/contractor. Following testing, a formal ‘switch on’ is planned for December 1st.

Proposed BS Seconded AB All Agreed Clerk will Action on receipt of invoice.

10.4 St Marys’ Grant Approval: Application for grant to support upkeep of the churchyard gardening group. Suggested amount of £100 **Proposed DH Seconded SK All Agreed Clerk to Action**

10.5 NYC Pilot Scheme – (ref 9.2) **Proposed SK Seconded DH All Agreed**

11. POLICIES & PROCEDURES REVIEWS – Statutory Document Review 2025/26 had been undertaken. **Approved Resolved**

12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)

*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax. The Parish Council supported the clerk in her decision not to publish her salary on a monthly basis – having sought guidance from YALC following the auditor’s suggestion to do so.

Other monthly Invoices & Bank Reconciliation for September/October **Approved & Signed**

13. Items for discussion:

- Remembrance Service – Well attended with no major issues. New Banners purchased and reuseable.

Meeting closed at: - 8:40pm

Next Ordinary Parish Council Meeting 12th February 2025 7.30 PM Village Institute Main Street Embsay. Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: clerk@embsayeastby-pc.gov.uk

Signature..... Date.....