

EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 11th September 2024, 7:30pm at the Village Institute.

PRESENT: Chair: Cllr Judith Benjamin, Cllrs Vince Smith, Brian Shuttleworth, David Hill, Stella Kirkbride.

Also, in Attendance: The Parish Clerk

Members of the Public: 3

Welcome: Chair welcomed everyone and opened the meeting.

- 1. APOLOGIES FOR ABSENCE:** Cllrs Briggs, Paul Peppiate, Andrew Ayrton, C. Cllr Noland
- 2. DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None
- 3. APPLICATION FOR ANY DISPENSATIONS:** None.
- 4. MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 12th June 2024. The minutes of this meeting had been circulated previously.

DH. BS. Approved and signed.

MATTERS ARISING

- Clerk asked to contact YDNP regarding condition of its information display in the Car Park which needs attention.
Phil Richards has replied that this will be done as part of the YDNP ongoing condition survey
- Suggestion for 20's Plenty stickers to be distributed throughout the parish and displayed by supportive parishioners to remind drivers to slow down.
The Clerk had circulated the costings and was waiting on Cllrs approval. Cllr Smith felt these would distract drivers from driving safely. Cllr Kirkbride disagreed and offered to distribute to residents, particularly towards the 'bottom end' of Embsay. The Clerk would resend the costings for Cllrs approval.

5. PUBLIC PARTICIPATION - questions raised:

- R N Wooler site Shires Lane: area flattened - assumed for the agreed football pitch... Has there been any further information or progress?

Cllr Shuttleworth replied in so much as the 106-agreement appears to have been issued incorrectly. A dialogue has taken place between the football committee and R N Wooler and C. Cllr Noland may have more information on this. The question will be sent to Cllr Noland to contact AH directly and copy in Elaine Hiser (Sports Officer).

6. REPORT COUNTY COUNCILLOR NOLAND: Email Report received and circulated.

The Clerk read out County Cllr Noland's report for the benefit of the members of the public attending: but inc Update on the Shires Lane footpath, Street lighting on Shires Lane and 106 ref Candelisa

Questions raised for C. Cllr Noland to respond to:

- Refer to Item 5
- Unfinished Road Surfaces – Shires Lane
- Request for Update on YDNP housing proposal Brackenley Lane.
- 106 monies distribution dates.

7. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING

7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

C/26/127P	YDNP	TREATMENT WORKS	PASTURE ROAD	BUFF COLOUR RENDER	NO OBJECTION	APPROVED
ZA24/26000/HH	NYC	6 LOW LANE	REAR EXTENSION		NO OBJECTION	APPROVED
C/26/655/C	YDNP	BERBECK COTTAGE	ROCKVILLE DR	CHANGE OF WINDOWS	NO OBJECTION	PENDING
ZA24/26219/LBC	NYC	CRAVENWOOD EMBSAY	RETENTION EXTERNAL LIGHTS		NO OBJECTION	PENDING
ZA24/26217/LBC	NYC	CRAVENWOOD EMBSAY	RETENTION OF PORCH		NO OBJECTION	PENDING
ZA24/26218/LBC	NYC	CRAVENWOOD EMBSAY	RETENTION OF LEAN-TO-STORE & SATELITE DISH		NO OBJECTION	PENDING
ZA24/26214/HH	NYC	CRAVENWOOD EMBSAY	RETENTION OF GAS TANK		NO OBJECTION	PENDING
ZA24/26216/HH	NYC	CRAVENWOOD EMBSAY	RETENTION OF OUTBUILDING		NO OBJECTION	PENDING
ZA24/26215/FUL	NYC	CRAVENWOOD EMBSAY	CHANGE USE RETENTION LAND 2X SHEPHERDS HUT/HOL ACCOM		OBJECTION	PENDING
ZA24/26246/TCA	NYC	GREENFIELD HOUSE, LOW LANE	1 x Leylandii tree- Fell		NO OBJECTION	PENDING

8. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

8.1 Village Maintenance – JLB points raised:

- Cllr Kirkbride reported that the Environment group had removed thistles from within the car park and were endeavouring to remove Balsam from the stream
- Bench request: Clare D has confirmed her request for Pasture Road as her preferred siting for the new bench. She will contact the donors and let us have details re size, delivery dates. Hopefully, the PC will be able to move the existing bench to the space at Eastby - **to be confirmed (BS)**
- Dog fouling Eastby: reported and monitoring ongoing. Land owner referred to NYC Waste Management for assistance: advised that this is to be monitored before any further action taken. PC has inquired about purchase of new bin – with emptying options: response to this request not forthcoming to date.
- Primrose Glen / pond. Concerns raised by parishioner as to state of the 'pond' and surrounding area. Parishioner has been informed that this is not a PC asset, and updates should be available from the managing agent, with details given. Similarly advised that requests for grants to PC not possible as the PC does not support private or commercial activities. Suggested referral to management committee or managing agent for advice.
- Trees in beck: request for information on ownership - parishioner referred to managing agents. ref riparian rights of Primrose Glen.
- Request re cleaning of trough in Eastby: parishioner advised not PC asset nor a PC responsibility. These troughs were historical assets and need to be kept as original as possible.

8.2 Road Safety/ Speed-watch – VS/DH – Speed watch - Nothing to Report.

8.3 Recreation Ground – JLB informed members that The Friends of the Recreation Ground Charity now has 2 trustees, but a 3rd is still required by the Charity Commission.

- Recreation ground trees, overhanging roadside / phone wires: contractor engaged. There is a similar situation on Millholme Rise to be monitored.
- BS reported that the door latch on the Black bin in the recreation ground was broken. Suggested complete replacement. **Clerk to Action**

8.4 Village Institute/ Fair Trade – Cllr Kirkbride verbal report to members.

- Fair Trade Fortnight 9th - 22nd September
- Coffee Morning 5th October
- Swish event Methodist Chapel 18th October -More donations of men's clothing needed.
- Village Institute meeting 16th September
- Litter Pick organised for the 28th September - equipment supplied and refreshments in the Village Institute afterwards for all volunteers.
- Cllr Kirkbride requested information regarding the waste management 'trolley' at the reservoir. **JB to contact volunteer.**

8.5 Defibrillators Update: DH informed members that 2 of the existing 3 cabinets were not up to the new IP66 standards and as a result were allowing water into the units causing faults to occur. One unit was sent for repair and parts were purchased to repair the second unit. A quote was obtained from Wel Medical to repair the units and supply new replacement cabinets at an overall cost of £2200. The Clerk had applied to NYC Locality Budget Fund for 50% of this cost and that was awarded to the PC. Two units are now installed and emergency ready, the third unit at Bower House Eastby is still to be connected by the electrical contractor. These new units carry a 10yr guarantee.

8.6 Car Park – The Clerk reported that the pothole repairs have now been completed. The new linings will be finished shortly, dependent on weather.

8.7 Communications – Written report from Cllr Peppiate - the process of installing the new.gov.uk emails for Cllrs is still ongoing - difficulties with Microsoft need to be addressed.

8.8 Allotments – Repairs to Boundary Fencing have now been completed.

8.9 Nature Reserve – the Chair and the Clerk had received general update from John Oldfield. He is hopeful that the links with Craven College will be reinstated soon.

9. REPORT OF THE PARISH CLERK (Clerk Admin report circulated)

9.1 PCSO – Email report was read out by the clerk but asked not to publish.

A request was made that the Clerk resend PC meeting dates to the PCSO and also request that local 'surgery' meetings are published in time to give sufficient notice for residents to attend. **Clerk to Action**

10. PC ADMINISTRATION (Proposals)

10.1 Embsay Entrance Project – expedited after complaints to the Clerk (plans were in progress) - Deferred until October for full plan and costings to be presented.

Cllr Peppiate, Cllr Hill, Cllr Kirkbride to Action

POLICIES & PROCEDURES REVIEWS – Updated Finance Regulations circulated and approved.

12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)

*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax. The Parish Council supported the clerk in her decision not to publish her salary on a monthly basis – having sought guidance from YALC following the auditor's suggestion to do so.

Other monthly Invoices & Bank Reconciliation for **June, July & Aug- attached** **Approved & Signed**

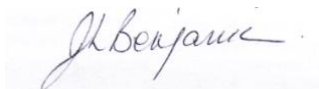
12.1 First Draft Budget Discussion – The Clerk informed members that NYC has requested an early Budget prediction by December in order to meet its budget timetable. Therefore, any planned expenditures for EWEPC's 2024/25 budget need to be sent to the clerk in time for October's PC meeting, so that the final Budget can be approved at the November PC meeting.

13. Item for discussion:

- Remembrance Service Parade – The Act of remembrance is a Parish Council responsibility and the Parish Council has been informed by Area 5 Highways that in order for the established parade to take place road closure licences must now be applied for. The closure cannot be manned by volunteers but must be overseen by a Traffic management company. The Rev. Russel was invited to join this discussion, following a meeting with the Church PC. A discussion took place to consider alternatives, and the Clerk will ask for more information and suggestions from Area 5 on the best course of action and report back at the October meeting. Applications close on October 11th.
- Rev Russell reported that the temporary closure of the footpath from the church across the field to Eastby is to allow works to be undertaken to install a new green heating system in the Church. Access will be allowed wherever possible, and disruption should only be for a few days.
- NYC Boundary Consultation in October- the Clerk had received notification from NYC that a consultation will be taking place, but full details are not yet available but will be circulated when they arrive, for members to respond.

Meeting closed at: - 9:15pm

Next Ordinary Parish Council Meeting 9th October 2024 7.30 PM Methodist Chapel Main Street Embsay. Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: clerk@embsayeastby-pc.gov.uk



Signature..... Date.....09/10/2024.....

Paid Invoices June, July & August 2024

Date	Cheque No.	External Party Involved	Transaction Details	BANK
04/06/2024	On Line	Ewe Good Neighbours	Grant -Open Gardens	60.00
04/06/2024	On Line	MH Landscaping	Grass Cut 4	827.00
04/06/2024	On Line	Account-Ant	Internal Audit	240.00
05/06/2024	DD	Adobe Fee	Adobe Fee	12.97
19/06/2024	On Line	Fire Rescue Supplies	Defib Pads	346.80
27/06/2024	On Line	Village Institute	Annual Hall Hire May 2024120	22.09
27/06/2024	On Line	Village Institute	Meeting Room Hire 2024134	18.00
27/06/2024	On Line	Clerk Salary	June	919.35
27/06/2024	On Line	Clerk Exp + IT+Postage	June	101.63
27/06/2024	On Line	HMRC	June	229.80
01/07/2024	On Line	MH Landscaping	Grass Cuts 5 &6	1654.00
01/07/2024	On Line	MH Landscaping	Rec Cleaning	150.00
				4581.64

05/07/2024	DC	Adobe Fee	Adobe Fee	12.97
26/07/2024	On Line	Craven Stationery	Office Supplies	15.48
29/07/2024	On Line	MH Landscaping	Grass cuts 6&7	1654.00
02/08/2024	On Line	Wel Medical	Replacement Cabs	1378.80
05/08/2024	DC	Adobe Fee	Adobe Fee	12.97
16/08/2024	On Line	Village Institute	Meeting Room Hire	10.13
23/08/2024	DC	McFee	Annual Renewal	129.99
27/08/2024	DC	HP Ink	Monthly Fee	34.99
27/08/2024	On Line	Paul Davey Electricians	Defib Labour	60.00
27/08/2024	On Line	MH Landscaping	Grass Cutt 8	827.00
28/08/2024	DC	Amazon	Stationery	30.98
29/08/2024	On Line	Tom Lovett	Allotment Repairs	300.00
29/08/2024	On Line	Parking Line Solutions	Car Park Repairs	2495.00
29/08/2024	DC	Apple	IT	0.99