

EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 12th June 2024, 7:30pm at the Village Institute.

PRESENT: Chair: Cllr Judith Benjamin, Cllrs Vince Smith, Brian Shuttleworth, Paul Peppiate, David Hill, Stella Kirkbride, Andrew Ayrton.

Also, in Attendance: The Parish Clerk

Members of the Public: 0

Welcome: Chair welcomed everyone for their attendance - opened the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllr Briggs, C.Cllr Noland
2. **DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None
3. **APPLICATION FOR ANY DISPENSATIONS:** None.
4. **MINUTES OF THE LAST MEETING & MATTERS ARISING**

The last Ordinary Parish Council Meeting was held on the 13th March 2023. The minutes of this meeting had been circulated previously.

Approved and signed.

5. **PUBLIC PARTICIPATION** 0 public attend

6. **REPORT COUNTY COUNCILLOR NOLAND:** No Report received.

- Questions raised – More information on the Stronger Communities initiative.
- Provide a breakdown of how the District Cllr's grant (10k) has been spent in the last fiscal year.
- Advice on the criteria for the grants.ie. maintenance of the Car park which is a valuable asset to the community held on lease from NYC.

JLB/Clerk to Action

7. **PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING**

7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

- C/26/51A YDNP 2 PASTURE ROAD BARN CONVERSION 1 DWELLING/ANCILLARY ACCOMMODATION PENDING
- Cllr Benjamin reported that a letter had been sent to YDNP Planning Dept requesting that relevant documents (particularly those returned by statutory consultees) are retained on-line and not removed once a decision has been made as this recall facility has proved very useful in the past. It also means that any responses can be seen in full – rather than the often-shortened version submitted by the Officer. This was a follow up to an unsatisfactory answer already received. An acknowledgement but no response has been received to date.

8. **REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES**

8.1 Village Maintenance – JLB reported: all items already on agenda item 9

8.2 Road Safety/ Speed-watch – VS/DH – Speed watch - Nothing to Report.

- Cllr Shuttleworth reported that a number of parishioners had stopped him on the street to complain about speeding cars. Cllr Kirkbride had also received several complaints.

The Clerk reminded Members that without the complaints being made through the correct procedures they cannot be discussed at the Parish Council meetings; Members who are approached by residents must explain that in order to monitor the speeding issue correctly full details of the offending drivers must be reported to the Clerk or directly to the police traffic bureau.

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- Cllr Smith asked that the clerk chase up a response from Highways – which was due at the end of May – see earlier meetings.

Clerk to Action

8.3 Nature Reserve – No Report

8.4 Recreation Ground – No Report

JLB informed members that The Friends of the Recreation Ground Charity is still finding it difficult to recruit trustees to continue the work of the Charity. Cllr Peppiate is in the process of designing a poster to help the recruitment drive. Various groups within the parish (eg Scouts, Brownies) have also been approached to assist in a voluntary capacity.

8.5 Memorial Garden – Thanks to Cllr Shuttleworth for arranging for the D-Day Flag.

8.6 Village Institute – Cllr Kirkbride verbal report.

- Fire doors being replaced and child safety finger strips added.
- Embsay Players Lighting and sound system being upgraded.
- Looking at ways to accommodate electric bike facilities outside VI. (Taking into consideration fire and trip hazards of indoor storage)
- Pop Up Afghan kitchen doing well.
- Recent Coffee Morning raised £1600 for Cancer Research (Mrs Shuttleworth) and provided a successful community event.

Fair Trade

- Celebrating 30years : Collaborating with St Mary's Church and the School. The children are to be given badges with a school event to be held in July
- Fair Trade stall at the Cavendish Classic Car event in July.
- The Fair Trade are seeking additional group members.

8.7 Car Park – Agenda Item 10.3

8.8 Communications – Cllr Peppiate reported that he was in the process of installing the new .gov.uk emails for Cllrs - and once that is completed everything will go live.

Cllr Peppiate reported his meeting with new PCSO- Emily Crossley. Her aims to hold a monthly Police surgery at the Village institute, where residents can come and raise any concerns they may have, or even just have a chat! You will see the dates for the surgeries in the Village Institute, the shop and the Embsay and Eastby Post.

9. REPORT OF THE PARISH CLERK (Clerk Admin report circulated)

9.1 Internal Audit has been completed – No issues raised. Cllr Smith thanked the Clerk for her hard work on this.

10. PC ADMINISTRATION (Proposals)

10.1 AGAR Part 3 Submission to External Auditor **Approved and Signed by Chair and Clerk**
10.2 Embsay Entrance Project – Proposal and Budget – discussed and counter proposal offered. Deferred until September for full plan and costings to be presented.

Cllr Peppiate, Cllr Hill, Cllr Kirkbride to Action

10.3 Car Park Pothole Repair – Quote produced with summary of work required. Members agreed the work needs to be done but would like a second quote to be obtained and circulated. **Clerk to Action**

11. POLICIES & PROCEDURES REVIEWS – None

12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)

*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax.

Other monthly Invoices & Bank Reconciliation for **April & May see attached** **Approved & Signed**

The Parish Council supported the clerk in her decision not to publish her salary on a monthly basis – having sought guidance from YALC following the auditor's suggestion to do so.

13. Item for discussion:

- Members agreed and approved closure of NS&I Account with the transfer of funds to Barclays Premium Account for easy access. **Clerk to Action.**
- Defibrillators in need of upgraded cabinets to prevent faults New Cabinets would cost approx. £ 1150 each. **Cllr Hill to Action.**

- Suggestion for 20's Plenty stickers to be distributed throughout the parish and displayed by supportive parishioners to remind drivers to slow down. **Clerk to Action.**
- Suggested Recruitment Drive for New Parish Councillors to start this summer beginning with invitation to Co-Option. **Clerk & Cllr Peppiate to Action.**
- Cllr Kirkbride requested a new bench in Eastby: deferred proposal until September. In the interim - PC to advertise vacant plots for dedicated replacement benches (for any parishioner who might want to do so). **Cllr Benjamin, Cllr Peppiate & Clerk to Action.**
- Clerk asked to contact YDNP regarding its notice board/ display in the Car Park which is in need of attention. **Clerk to Action**

Meeting closed at: - 9:15pm

Next Ordinary Parish Council Meeting 11th September 2024 7.00 PM Village Institute Hall Main Street Embsay. Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: clerk@embsayeastby-pc.gov.uk

Signature.....



Date 11/09/2024

Paid Invoices April & May 2024

PURCHACES				
Date	Cheque No.	External Party Involved	Transaction Details	BANK
05/04/2024	Debit Card	Adobe	Fee	12.97
15/04/2024	On Line	YLCA	Annual Fee	620.00
15/04/2024	Debit Card	ICO	Data Protection Fee	40.00
24/04/2024	On Line	MH Landscaping	Grass Cut 2	827.00
24/04/2024	On Line	MH Landscaping	Rec Cleaning	555.00
29/04/2024	On Line	NYC	Garden Waste Licence	42.00
29/04/2024	On Line	J Benjamin	Park Repair Bolts	9.00
30/04/2024	Debit Card	Microsoft	Annual Fee	79.99
03/04/2024	On Line	Merritt & Fryers	Bench Wood	4.19
13/05/2024	On Line	John Mason Printers	Annual Report	155.00
14/05/2024	On Line	Local Authority Tech	Parish Online Website Services	342.00
20/05/2024	On Line	Gallagher Insurance	PC Annual Fee	1915.37
28/05/2024	On Line	MH Landscaping	Grass Cut 3	827.00