

## EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 12<sup>th</sup> February 2025, 7:30pm at the Village Institute Embsay.

**PRESENT:** Chair: Cllr Judith Benjamin, Vice-chair Vince Smith, Cllrs Andrew Ayrton, Ann Briggs, David Hill, Stella Kirkbride, Paul Peppiate, Brian Shuttleworth,

**Also, in Attendance:** County Councillor David Noland, The Parish Clerk **Members of the Public:** 2

**Welcome:** Chair welcomed everyone and opened the meeting.

**1. APOLOGIES FOR ABSENCE:** None

**2. DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None

**3. APPLICATION FOR ANY DISPENSATIONS:** None.

**4. MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 13<sup>th</sup> November 2024. The minutes of this meeting had been circulated previously. **Approved and signed.**

**MATTERS ARISING**

- Clearance of ivy from Dalacres bus shelter: work completed by contractor
- Waste bin stickers Shires Lane: distributed by Cllr Kirkbride
- Approval of weed reduction programme
- Christmas lights installed.
- Request for additional dog bin on Shires Lane: no response received from Waste Management

**5. REPORT COUNTY COUNCILLOR NOLAND:**

- Call for sites from NYC –This is the first stages of the Local Plan. Full consultations will take place at a later date - at which point consultees and members of the public can raise any concerns or objections. North Yorkshire planning department is currently extremely short staffed at present.
- The Government call for more housing could also impact on the agreed plan from YDNP.
- The Shires Lane planning proposal for a car park has since been withdrawn.

The chair reported that the reason for the Parish Council's objection to the applications was that it was two-fold and, therefore, gave no alternative form of response. It was in fact supportive of this element - if certain amendments were made.

- The Parish Council application for 20mph- Kean Duncan, Head of Highways response was that due to lack of staffing it is taking more time to respond. CC Noland is still waiting for a reply.

**Cllr Kirkbride** asked what been decided on the junction by the post office on East Lane?

**DN.** Replied that highways had confirmed that no further improvement is planned.

**Cllr Shuttleworth** asked how was it possible for Planning Officers to overrule the Planning Inspectorate instructions for traffic calming measure to be put in place at this junction?

**DN** Had no reply to this question.

**Cllr Shuttleworth** requested that the Parish Council send a letter of complaint to Richard Flinton stating that in its opinion planning officers had exceeded their authority in not following Planning Inspectorate instructions.

**Action BS and Clerk**

- Bin Collections – 180lt smaller bins would be provided for household with 3 or less occupants. No replacements of the existing bins will take place.

**6. PUBLIC PARTICIPATION - questions raised:**

- A Resident asked when and where the allocated 106 money listed on the NYC Website would be spent - including the £40K to Equipment for Children's Play, £34K for Teenage/Youth Provision, and £26,500 to the Parish Council for open spaces/allotments or sport. Who gets this money? Where will it be spent? Transparency and planning need to be in place.

**The Clerk** explained that once the money had been received from the developer by NYC that money would then be allocated to recipients – and only on completion of projects with invoices produced. The allocations published have been agreed for some considerable time but will only materialise once the money is handed over and only if applied for. Interested groups and the Parish Council its self will need to submit a detailed business plan including costings, before applying to NYC who will hold the monies, once received. The Parish will be consulted before projects are decided. – and it may be that parishioners may wish to be involved on working parties.

**7. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING**

## 7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

C/26/713A	YDNP	5, ROCKVILLE DRIVE	SINGLE STOREY FLAT ROOF REAR EXTENSION	OBJECTION	APPROVED
ZA24/46486/HH	NYC	9 MOORLAND RISE EMBAY	DORMA EXTENSION,ROOFLIGHTS,SOLAR PANELS, PARKING AREA	OBJECTION	PENDING
ZA24/26538/VAR	NYC	LAND WEST OF CRICKET CLUB	Application to vary condition no 2 (Approved Plans)	OBJECTION	WITHDRAWN
C/26/817A	YDNP	8 DALES AVE	RENDER, NEW WINDOWS,SOLAR PANELS,SOUTH.WEST ROOF	OBJECTION	PENDING
ZA24/26595/HH	NYC	RAMSGILL HOUSE 10 KIRK LANE	REAR SINGLE EXTENSION,SIDE DOUBLE EXT & FRONT GARAGE	NO OBJECTION	APPROVED
ZA24/26595/FUL	NYC	CRICKET CLUB SHIRES LANE	ERECTION OF GARAGE BUILDING ON EXSISTING CONCRETE BASE	NO OBJECTION	APPROVED
C/26/84B	YDNP	22 BRACKENLEY DRIVE	REMOVE SINGLE STOREY REAR/SIDE REPLACE DOUBLE EXTRA SINGLE	OBJECTION	APPROVED
ZA24/26492/LBA	NYC	GREENFIELD HOUSE LOW LANE	LISTED BUILDING INSTAL EV CHARGING POINT GARAGE WALL	NO OBJECTION	APPROVED
C/26/776D	YDNP	ROCKVILLE, ROCKVILLE DRIVE	2ND DWELLING	OBJECTION	PENDING
ZA/25/26623/TPO	NYC	56-58 BARDEN ROAD	FELL 2 ASH TREES T77 ABD T78	NO OBJECTION	PENDING

**Cllr Smith** requested an additional letter to YDNP regarding 5 Rockville Drive.

**Action VS / Clerk**

## 8. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

### 8.1 Village Maintenance – JLB points raised.

- Residents request for grit bins on new developments, residents were asked to contact their own management committee in the first instance.
- Residents query waste collection, reported to NYC Waste Management now on the collection rota.
- Public Noticeboard at Eastby was damaged in recent storm, now back in use Thanks to Keith Briggs for refixing,
- Memorial Bench gifted to Clare Danek will be installed on Pasture Road. **Action Chair**
- Thanks to Mr Kipling for cleaning of road gutters from Elm Tree Square to the paper shop.
- 15<sup>th</sup> March Litter pick meets in Car park 10am Cllr Kirkbride.
- Encroaching Tannery Trees have been removed.
- Nature Reserve storm damaged trees were removed by a contractor - thanks to Cllr Hill for the pre inspection.
- Overhanging trees on Millholme and Tannery path have also been removed by a contractor. The remainder on 'no man's land' will be cleared over the next few months and thinned out where necessary, by Mill Holme Rise volunteers. The Chair expressed her thanks for their involvement.

### 8.2 Road Safety/ Speed-watch – VS/DH

Road Safety - Reported that the Parish Council is still waiting for the Area 5 Engineer's report. It was suggested to CC Noland that 20mph signage on the Shires Lane/East Lane junction would solve the problem of failing to comply with the inspector's recommendations – and that this solution might be put forward to Keane Duncan for consideration.

**Action VS/DN**

Speed watch – No Sessions.

### 8.3 Recreation Ground – Wind damage to boundary fence repaired by contractor.

No report from Friends.

### 8.4 Village Institute/ Fair Trade –Village Institute – Nothing to report.

### 8.5 Car Park – The Clerk – Nothing to report.

### 8.6 Communications – Cllr Peppiate reported the following points:

- The new Parish Council website [www.embsaywitheastby-pc.gov.uk](http://www.embsaywitheastby-pc.gov.uk) which conforms to the Government criteria is now live.
- Correspondence emails. (. gov.uk) are now also in full operation. Cllrs were asked to inform all contacts.
- The Parish Council are looking for members of the parish to join working parties as co-opted members with a view to becoming Parish Councillors as and when vacancies arise. Details of advertising will be circulated for approval.
- Planning Guidelines are being developed and will be published on the PC website to help parishioners' who are thinking of submitting planning applications.
- PCSO Emily Crossly will be holding surgeries at the Village Institute on the 14<sup>th</sup> February and 14<sup>th</sup> March between 2-3pm. She has also been invited to attend the next Parish Council Meeting

It was suggested that an invitation be circulated to new residents to attend the Annual Parish meeting in May to find out more about how Parish Councils work. **Action Cllr Peppiate/ Clerk**

8.7 Allotments – Cllr Briggs reported that the members agreement dated November 2024 had now been amended to include a clause prohibiting any bonfire being lit in both Embsay and Eastby Allotments. Allotment holders disregarding this ruling will be issued with a first warning letter and any subsequent fires will cause the allotment member’s licence to be revoked.

8.8 Nature Reserve – Written report circulated no questions raised.

**9.REPORT OF THE PARISH CLERK (Clerk Admin report circulated) No questions raised.**

- The County Council grits currently only major roads. Grit bins: advice received from NY regarding community partnerships to be published. **Action Clerk/ Cllrs Peppiate / Kirkbride**

**10. PC ADMINISTRATION (Proposals)**

- 10.1 Proposed New Additional Public Noticeboard for Shires Lane development. Further costings and information required **Deferred to March Meeting**
- 10.2 To Approve Dignity at Work Policy **Proposed AA Seconded DH All Agreed**

**11. POLICIES & PROCEDURES REVIEWS – Employment Review Completed: by Chair, Vice-chair, and Clerk**

**12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)**

\*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax.

Other monthly Invoices & Bank Reconciliation for **2024 November £2086.69, December £2282.89 and January 2025 £1456.71** **Approved & Signed**

**13. Items for discussion:**

- Decommissioned Phone Box Pasture Road – JLB After discussion more information regarding land ownership, use, and group responsibility is required before 90day deadline. **Action Cllr Peppiate**
- Confidential NYC Standards Committee Report Circulated – Closed discussion.

A Named Vote by Councillors took place to accept or decline a Standard’s Committee Recommendation Majority of 6 No to 2 Yes. **Motion Carried and Resolved**

Meeting closed at: - 9:25pm

**Next Ordinary Parish Council Meeting 12<sup>th</sup> March 2025 7.30 PM Village Institute Main Street Embsay.**  
Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: [clerk@embsayeastby-pc.gov.uk](mailto:clerk@embsayeastby-pc.gov.uk)

**Signature..... Date.....**

**Authorised Spending**

<b>PURCHACES</b>				
<b>Date</b>	<b>Cheque No.</b>	<b>External Party Involved</b>	<b>Transaction Details</b>	<b>BANK</b>
05/11/2024	DC	Adobe	Fee	12.97
04/11/2024	DC	Amazon UK	Cllrs Tablets x 2	299.98
09/11/2024		HP Ink	Monthly Fee	9.49
13/11/2024	On Line	Parish Online	Mapping Annual fee	144.00
20/11/2024	On Line	B Shuttleworth	Remembrance Wreath	19.99
21/11/2024	On Line	St Marys PCC	Gardening Grant	100.00
28/11/2024		Methodes Hall	Room Hire Oct/Nov	48.00
28/11/2024	On Line	Cllr Hill	Travel Exp Mar-Nov 2024	29.14
02/12/2024	On Line	MH Landscape	Bus Shelter Ivy Removed	70.00
03/12/2024	On Line	Apple Fee	Fee	0.99
				<b>2086.69</b>
<b>PURCHACES</b>				
<b>Date</b>	<b>Cheque No.</b>	<b>External Party Involved</b>	<b>Transaction Details</b>	<b>BANK</b>
11/12/2024	On Line	Karen Hodgson	Christmas Lights	200.00
19/12/2024	DC	HP Ink	Monthly Fee	5.49
20/12/2024	On Line	MH Landscapes	Embsay Entrance	1165.00
30/12/2024	DC	Clerk	Stationery	15.12
03/01/2025	On Line	Apple fee	Fee	0.99
				<b>2282.89</b>
<b>PURCHACES</b>				
<b>Date</b>	<b>Cheque No.</b>	<b>External Party Involved</b>	<b>Transaction Details</b>	<b>BANK</b>
06/01/2025	DC	ADOBE	FEE	12.97
08/01/2025	DC	Clerk	Stationery	10.85
20/01/2025	DC	HP Ink	Fee	5.49
29/01/2025	On Line	Ian Piper	NR Trees	400.00
31/01/2025	On Line	YLCA	Training P.P.	35.00
				<b>1456.71</b>