

## **EMBSAY WITH EASTBY PARISH COUNCIL**

Minutes of the Parish Council held on Wednesday 11<sup>th</sup> of February 2026, 7:30pm at the Village Institute Embsay.

**PRESENT:** Chair: Cllr Judith Benjamin, Cllrs, Brian Shuttleworth, Stella Kirkbride. Andrew Ayrton, David Hill, Paul Peppiate.

**Also, in Attendance:** County Councillor David Noland, The Parish Clerk. **Members of the Public:** 2

**Welcome:** Chair welcomed everyone and opened the meeting.

### **1. APOLOGIES FOR ABSENCE: NONE**

- **Resignation and thanks to Cllr Ann Briggs.**
- **Co-Option Paul Conyers – Declaration Signed**
- **Co-Option Alex Osborn – Declaration Signed**
- **Acceptance Acting Vice Chair Cllr Peppiate**

### **2. DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** Cllr Kirkbride

### **3. APPLICATION FOR ANY DISPENSATIONS:** Cllr Kirkbride.

### **4. MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 12<sup>th</sup> November 2025. The minutes of this meeting had been circulated previously. **Approved and signed.**

#### **MATTERS ARISING –**

- Allotment Lease – Negotiated Costs Bolton Abbey Estate – Clerk informed members that further negotiations had been unsuccessful. Therefore, original increases had been accepted and now awaiting estate solicitors to draw up the agreement and Members will be informed. The parish council will be required to pay the fees charged. **Resolved**
- Request to NYC re contribution to grass cutting costs. No positive response to this request to NYC **Resolved.**

### **5. REPORT NY COUNTY COUNCILLOR NOLAND:**

County Councillor Noland reported

- 1- Buses-a) 8.10am from Embsay b) Afternoon return from Skipton at 4pm – has had a particularly good response and are continuing. Support for the Saturday service will continue in the short term but is in danger of being cut due to lack of use and viability.
- 2- Implementation of the 20mph consultation has been delayed again due to the lack of staff at NYC and the priority of workload on the remaining officers.

**DH:** commented that this has been a 10year campaign to date.

**BS:** Commented that NYC promises of improved efficiency is abysmal and it is cutting staff despite a 7million injection to the budget from Craven District.

**JLB:** Commented that Craven District Council was always profitable compared to some other areas within the new authority and Craven are effectively supporting other areas. In addition, there will be a 4.99% increase in Council Tax.

**SK:** Asked, again, why no changes can be made to the speed limit from 60 to 40mph on Skipton Road approaching Embsay?

**DN:** Highways still insists that 60mph is a safe speed on Skipton Road as no fatalities or serious accidents have occurred.

**The Chair:** had previously asked about the recently installed VAS signage on Skipton Road  
**DN** replied that there doesn't seem to be a unified policy on this at present.

**PC:** Asked if the slow sign near to the 60mph sign on Skipton Road could be removed as it is confusing for drivers. **Cllr Noland to Action**

**BS:** Asked if another letter of complaint to Highways might expedite matters?

**The Clerk:** reminded member that they could attend the Parish Liaison Team meetings, and these concerns should be raised to ensure a response.

**DN:** Reminded councillors of Skipton Town Improvement Survey.

## 6. PUBLIC PARTICIPATION

- Request for clarification on volunteering?

Chair replied that a volunteer meeting will be arranged and a full list of projects will be available. Coms WP have produced advertising posters calling for specific volunteers.

- Request for clarification on Banners at the village entrance? (See 7.2)

## 7. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

### 7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

C/26/811A	YDNP	34 Brackenley Lane	detached dwelling new access; installation of an air source heat pump	OTHER	PENDING
C/26/775A	YDNP	33 Main Street	Full planning permission for change of use of land (retrospective)	NO OBJECTION	PENDING
C/25/69C	YDNP	9 Sawley Close	roof height of existing attached single	NO OBJECTION	PENDING
C/26/38L	YDNP	KIRK COTTAGE KIRK LANE	second floor F/R outbuilding annex to dwelling add greenhouse	NO OBJECTION	PENDING
C/26/156F	YDNP	57 Brackenley Lane	installation of ground mounted solar array	NO OBJECTION	PENDING

Chair informed members that NYC will not be informing neighbours on future planning applications. The PC will advertise these on the PC website with a link to the NYC Planning Portal for public access. The latest Call for Sites have now been published.

**7.2 Coms - PP-** Embsay entrance - requested that that a temporary wooden post be installed to support the recent banner and that something more permanent could be available in the future. It was also suggested that the PC are informed of any future events requiring this banner space. **Resolved.**

**7.3 Recreation Ground Project – JLB** – reported the working party notes had been circulated. The Clerk suggested that any inspection due is delayed until projected works are completed. **Resolved**

The gate lock has been damaged again – and a notice has been attached to indicate that this is no longer fully secure. Alternative fastening to be investigated. **Chair to Action**

**7.4 Representative Reports Received** –SK reported that Fair Trade coffee morning. will be held in the Methodist Hall on Saturday 28<sup>th</sup> Feb, whilst Pancakes will be served on Shrove Tuesday.

**7.5 Village Maintenance – JLB** – reported the following:

- Primrose Glen – lighting not working due to electricity supply cut. **Clerk Report NYC**
- Dalacres bus shelter – Damp condition enquiries as to ownership. **Chair to Action**
- Aldhams Croft – **AA** meeting with Bolton Abbey Land agent and will raise these concerns.
- Millholme grass damage – Letter sent to resident.

- Carpark notice board – YDNP have made improvements
- Carpark surface – will be looked at once the weather improves. **Clerk to Action**
- Cllr Hill returned all the Speedwatch equipment to the Chair. Along, with the Defibrillator Records to the Clerk who is now the Circuit contact, until a volunteer Guardian can be found.
- Request to resident regarding road sweeping on Kirk Lane during construction works.
- Resident query regarding Cavendish Woods passed back to resident ref Community not PC project.

**8. REPORT OF THE PARISH CLERK (Clerk Admin report circulated)**

No Questions Raised.

**The Clerk:** Raised issue of Defibrillator Training for residents and members All Agreed **Clerk to Action**  
**AA** will oversee Eastby defibrillator outside Bower House.

**9. PC ADMINISTRATION (Proposals):**

**106 Applications received since last meeting. (circulated) to be approved.**

- |   |                          |
|---|--------------------------|
| • Scouts - Youth Provision                    | <b>£4999.26 Endorsed</b> |
| • PC Recreation Ground Project Phase One Path | <b>£2850.00 Endorsed</b> |
| • Village Institute – Civic Space             | <b>£4829.00 Endorsed</b> |

**10. POLICIES & PROCEDURES REVIEWS:**

- Employment Review – Done subject to signing.

**12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)**

\*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax.

- Other monthly Invoices & Bank Reconciliations  
**Nov 2025 £2461.76   Dec 2025 £1547.53   Jan 2026 £2335.35**

**Approved & Signed Chair**

- **137 Grant Application** – EwE Pre-School Playgroup. Clerk suggested that the venue hire fee £135 be invoiced to the Parish Council. **Approved**
- Increase on 137 Grant per Electorate. The Clerk informed members of the government increase in year 2026/27 This could be claimed if required at a rate of £11.60 per electorate.

**The Clerk:** requested C.Cllr Noland to enquire why NYC are insisting on PC Budget setting figures for the precept in November when, cost of living, and salary increases are not published until February or April.

**The Chair:** reported that other authorities do not require this information until early New Year.

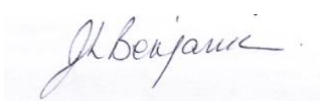
**13. ITEMS FOR DISCUSSION:**

- Future Working Parties and Outside Bodies Representatives. Cllr Kirkbride will no longer be the PC representative at the Village Institute but will continue as a Trustee.
- Cllr Hill informed members that he was not going to be available in March or May and had decided to resign as of the 12<sup>th</sup> February. This will allow the vacancy to be advertised before the Annual Parish Council meeting.

Cllr Kirkbride asked for a vote of thanks be recorded in view of all Cllr Hills hard work and support over the last 10 years. The Chair and all members agreed.

Meeting closed at: - 9.30pm

- Next ordinary meeting 11<sup>th</sup> of March 2026 7.30 pm **Village Institute Main Street Embsay.**  
**Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: [clerk@embsayeastby-pc.gov.uk](mailto:clerk@embsayeastby-pc.gov.uk)**  
**Website: <https://embsaywitheastby-pc.gov.uk>**



Signature..... Date. 11/02/2026

RECEPTS					PURCHACES				
Date	Voucher	External Part	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
21/11/2025		Friends of Recr	Donation	1830.08	05/11/2025	DC	PLAN ,COM	PHONE/INTERNET	34.19
					06/11/2025	DC	ADOBE	FEE	12.97
					11/11/2025	ON LINE	PARISH ONLINE	FEE	144.00
					17/11/2025	DC	AMAZON	CLERK BUSINESS PHONE	139.00
					17/11/2025	ON LINE	SKIPTON GRASSINGTON METH	ROOM HIRE SEP,OCT,NOV	60.00
					17/11/2025	ON LINE	T LOVATT	MIRROR POST REPLACEMENT	47.00
					17/11/2025	DC	HP INK	FEE	34.99
					19/11/2025	ON LINE	PEPS CREATIVE	WEB MAINTENANCE & IT SUPPC	700.00
					24/11/2025	DC	AMAZON	OFFICE FLASH DRIVE	27.86
					28/11/2025	ON LINE	YLCA INV-4929	CLLR PEPIATE TRAINING	27.40
					28/11/2025	ON LINE	CLERK SALARY	NOV	927.72
					28/11/2025	ON LINE	CLERK OFFICE EXP	NOV	74.70
					28/11/2025	ON LINE	HMRC	NOV	231.93
<b>TOTALS</b>				<b>1830.08</b>					<b>2461.76</b>

RECEPTS					PURCHACES				
Date	Voucher	External Part	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
04/12/2025		VAT	Claim	1515.82	04/12/2025	DC	ADOBE	FEE	12.97
08/12/2025		Bank Interest	Premier Savings	30.16	04/12/2025	DC	PLAN ,COM	PHONE/INTERNET	34.19
08/12/2025		Bank Interest	Premier Account	51.01	05/12/2025	ON LINE	Clr Benjamin	EXP YDNP BAINBRIDGE MEETIN	46.66
					15/12/2025	DC	HP INK	FEE	6.49
					22/12/2025	ON LINE	Clerk Salary	DEC	1099.52
					22/12/2025	ON LINE	Clerk office Exp	DEC	72.82
					22/12/2025	ON LINE	HMRC	DEC	274.88
<b>TOTALS</b>				<b>1596.99</b>					<b>1547.53</b>

RECEPTS					PURCHACES				
Date	Voucher	External Part	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
21/01/2026		NYC	Community Grant	400.00	03/01/2026	DC	ADOBE	FEE	12.97
					03/01/2026	DC	PLAN ,COM	PHONE/INTERNET	34.19
					09/01/2026	ON LINE	MALCOM BAINES ELECTRICAL	ROCKVILLE LIGHT REPAIR	136.56
					12/01/2026	ON LINE	PARKING LINE SOLUTIONS LTD	CAR PARK REPAIR	495.00
					14/01/2026	ON LINE	BOARDS DIRECT	COMMUNITY NOTICEBOAD	396.00
					19/01/2026	DC	HP INK	FEE	6.49
					19/01/2026	ON LINE	NYC	WASTE COLLECTION LICENCE	52.00
					30/01/2026	ON LINE	CLERK SALARY	Jan	845.26
					30/01/2026	ON LINE	UTILITIES AND EXP	Jan	86.08
					30/01/2026	ON LINE	HMRC	Jan	211.21
					01/02/2026	DC	AMOZON	DATA STICK	27.59
					02/02/2026	ON LINE	CLLR BENJAMIN	TRAVEL EXPENCES NYC RIPON	32.00
<b>TOTALS</b>				<b>400.00</b>					<b>2335.35</b>