

## **EMBSAY WITH EASTBY PARISH COUNCIL**

Minutes of the Parish Council held on Wednesday 8<sup>th</sup> October 2025, 7:30pm at the Methodist Hall Embsay.

**PRESENT:** Chair: Cllr Judith Benjamin, Cllrs, Brian Shuttleworth, Stella Kirkbride. Andrew Ayrton, Ann Briggs, Paul Peppiate.

**Also, in Attendance:** County Councillor David Noland, The Parish Clerk. **Members of the Public:** 3

**Welcome:** Chair welcomed everyone and opened the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllr Hill  
**ABSENT WITHOUT APOLOGIES** Vice-chair Vince Smith.
2. **DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None
3. **APPLICATION FOR ANY DISPENSATIONS:** None.
4. **MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 10<sup>th</sup> September 2025. The minutes of this meeting had been circulated previously. **Approved and signed.**

### **MATTERS ARISING –**

- New Noticeboard for Recreation Ground – refer agenda item.

### **5. REPORT COUNTY COUNCILLOR NOLAND:**

Report following resident's request at last PC meeting. Feedback on meeting with Planning Officer Lorraine Gardener regarding the planning application for additional car parking at the Cricket Club and questions asked by concerned residents whose homes overlook the car park area: Supportive of resident's suggestions. Looking at the best options/solution. Suggestions put forward included:

- Building a wall or hedges screen.
- Moving the entrance from planned estate to existing Cricket Club entrance.
- Planting additional trees to offset the loss of green space.
- Type of barrier to be used.

**The Chair** requested that Cllr Noland ask NYC Planning to clarify why they had not informed the PC of an amendment to this application posted after the PC had submitted its consultee response. The Parish Council had objected to the application on the grounds that the greenspace conditions had not been met.

**Cllr Noland** replied that he would ask the question.

**SK:** Asked Cllr Noland if he had any feedback on questions she had raised at the last PC meeting.

- Embsay with Eastby have already exceeded numbers of new housing under NYC?

**DN:** YDNP and NYC are now talking to each other on housing numbers and acknowledge the existing problems. The YDNP Housing Consultation is with the Inspector, who could look again at Embsay with Eastby including Brackenley Lane

**BS:** Asked if other smaller pieces of land could be developed?

**DN:** Possibly

**SK:**

- The suggestion to change speed limit from 60 to 40 on Skipton Road approaching Embsay?

**DN:** Highways still insists that 60mph is a safe speed on Skipton Road as no fatalities or serious accidents have occurred. A discussion took place on various instances where near misses had taken place on both Skipton Road and Kirk Lane. Particular concerns for pedestrians attending church services.

**SK:** suggested to Cllr Noland that the local MP should be asked to put pressure on NYC to look at this more seriously.

## 6. PUBLIC PARTICIPATION

The vicar of St Marys asked for PC support for the Remembrance Day Service on Sunday the 9<sup>th</sup> of November. Request to residents to help make the procession easier by not parking on Kirk Lane or Main Street.

The Clerk asked for a draft of the letter to be emailed to her and that will be distributed prior to the day. Notices will appear on the PC website, EwE Post, and Embsay Update. To be actioned no later than Friday the 7<sup>th</sup> November 2025.  
**Clerk /Cllr PP to Action**

The Clerk gave notice that the War Memorial is scheduled to be cleaned by the end of October.

A resident asked if anything could be done about the lighting at the reservoir. It is extremely bright and harsh lighting, Could the PC approach Yorkshire Water and request an alternative more environmentally friendly lighting.

**BS:** Suggested the PC also contacted YDNP Dark Skies Programme for support. **Clerk to Action**

## 7. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING

7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

C/26/821- AMENDMENT	YDNP	21 LITTLE NUNWELL KITK LANE EASTBY	TWO STOREY SIDE & SINGLE REAR EXTENSION,SOLAR PANEL	NO OBJECTION	PENDING
ZA25/27174/TPO	NYC	ELM TREE SQUARE	CROWN LIFT	NO OBJECTION	PENDING
ZA25/27094/FUL	NYC	EMBSAY RAILWAY	Full planning permission for change of use of land (retrospective	NO OBJECTION	PENDING
ZA25/27248/FUL	NYC	LAND SOUTH SHIRES LANE DEVELOPMENT	RETRO CHANGE OF USE GREEN SPACETO OVERFLOW CARPARK	OBJECTION	
ZA/25/27261/HH	NYC	Rowans.MAIN STREET EMBSAY	SINGLE STOREY GABLE EXTENSION	UNDER REVIEW	

## 8. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

### 8.1 Village Maintenance – JLB points raised:

- Damaged tree on Millholme Rise **Resolved**
  - Update request from NY on weed control responded to. **Resolved**
  - Damage to Noticeboard in the Recreation ground. **Defer to later date.**
  - Replacement Notices Recreation Ground **Ongoing**
  - Entrance Gate Post replaced – Recreation Ground **Resolved**
  - Tannery Bridge handrail repair YDNP informed **Resolved**
  - Rockview Terrace Light - Contractor being sourced, **SK/Clerk to Action**
  - Over hanging trees from the Cavendish property on to footpath, PC standard letter to be sent. - Media Update **PP/Clerk to Action**
  - Pasture Road Grit Bin Request from residents. Clerk informed members that as previously stated at the February PC meeting NYC will not purchase any more grit bins unless a Community Involvement team can be created to manage the distribution of grit during the winter period. Cllr Kirkbride and Cllr Aryton will approach the resident concerned and explain this with a view to creating the appropriate group. **SK/AA to Action**
- Yorkshire Water Community Liaison to be contacted **JLB to Action**
- Cllr Shuttleworth reported that Mr Stockton had trimmed the hedge of the Memorial Garden and would thank him but also request him to consider a reduction in height. **BS to Action**

Cllr Kirkbride asked for a letter of thanks to be sent to the resident who trimmed the overgrowth on Pasture Road. **SK/Clerk to Action**

### 8.2 Road Safety/ Speed-watch – Nothing to Report.

Clerk informed the meeting that the 20mph zone plan for the parish has been referred to the Executive Committee, and a final decision will be made by the Director and Executive Member.

Chair informed members that a letter to NYC Highways requesting white lines on Hill Top Close / Rockville Drive junction had not been responded to, but that the work had been completed on Rockville Drive.

8.3 Recreation Ground: JLB reported: The procedure for closing the FERG Charity was still ongoing.

8.4 Village Institute/ Fair Trade Successful Coffee Morning and SWISH event –Village Institute: Autumn Fair 18<sup>th</sup> October, Litter Pick 11<sup>th</sup> October.

8.5 Car Park – Nothing to Report

8.6 Communications: **PP** reported on:

- Communications meeting for all members had been held on 5<sup>th</sup> September to review contents of proposed Communications Policy – No formal agreement reached.
- BT Phone Boxes – Update North Yorkshire Council have lodged an appeal against removal, once BT have decided on this appeal, the PC will be informed.
- Hawks View – Cllr. Pepipate is now a member of a residents' group to establish better PC communication with residents regarding any issues arising,
- Skipton Youth Council –Embsay with Eastby PC is supporting Skipton Youth Council in sharing information aimed at benefiting and engaging with young people.

**SK** asked if help could be provided for Councillors struggling with the Zoho email system. A training session will be arranged after November. **Clerk/PP to Action**

8.7 Allotments: **AB:** The Clerk advised members that an email indicating the cost of the new 10year lease agreement had been received from Bolton Abbey Estate Land Agent. It was felt by members that the increase from £400 per year to £750 for the first 5 years rising to £1000 for the remaining 5 years was a larger increase than expected. In addition, the PC would be required to pay the legal fees for the new lease amounting to approx. £1000. The Clerk was asked to discuss these figures with Bolton Abbey with a view to obtaining a more acceptable figure. The outcome will be reported back to Cllr Briggs in time for the next Allotment Committee meeting at the end of October.

**Clerk to Action**

8.8 Nature Reserve – Nothing to Report

A tree reported down on the land adjacent to the Tannery path, affecting a resident's fence had been removed by the contractor.

## 9. REPORT OF THE PARISH CLERK (Clerk Admin report circulated)

- No questions raised

## 10. PC ADMINISTRATION (Proposals):

10.1 Business Contingency Plan – Adopted.

**Proposed JLB Seconded PP**

**Resolved**

## 11. POLICIES & PROCEDURES REVIEWS: IT/Communication policy –

(A named vote was taken on this as per YLCA advice, and minuted reasons as to why any member disagreed with advice given to members by the Clerk with the intention of making the Parish Council lawful and transparent)

Cllr Benjamin – chair – Approved

Cllr Shuttleworth – Approved

Cllr Kirkbride – Approved

Cllr Peppiate – Approved

Cllr Ayrton – Approved

Cllr Hill – Refusal – Given reason submitted in writing. *“I do not consider this policy is necessary being a further attempt at gagging councillors from expressing their opinions.”*

Cllr Smith – Absent without apology – counted as a Refusal without reason.

**Vote carried 5 to 2 This policy was adopted and will appear on the Parish Council website.**

**12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)**

\*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax.

Other monthly Invoices & Bank Reconciliations **September £2417.90**

**Approved & Signed Chair**

- **Grant Application – N.Y. Air Ambulance - £364**      **Proposed AB Seconded SK All Approved**  
(this amount will pay for 2 missions fuel costs)

- **Draft Budget – 2026/27**

The RFO/Clerk asked members to look at this draft and make any suggestion on where they would like any changes made before the next PC meeting. In view of the additional access to fund from 106 monies areas of expenditure meeting the 106 provision criteria will be drawn down. This will be reflected in the final precept request.

The RFO/Clerk informed members of her intention to ringfence £15000 to be used for a starting balance for any 106 projects, which will be claimed back from NYC on receipt of each invoice paid.

**13. Items for discussion: 106 Allocations**

The allocated 106 funds from the Candelisa development were divided as follows:

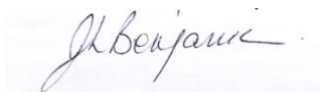
Equip Children’s Play area within the Embsay with Eastby Boundary	<b>£40035.00</b>
For Teenage and Youth Provision within the Embsay with Eastby Boundary	<b>£33868.00</b>
Projects determined by the Parish Council which fit the typology of Open Space, Civic Space, Allotments, or Sport ancillary accommodation improvement and/or maintenance.	<b>26677.00</b>
<b>Total under PC Control</b>	<b>£100,580.00</b>

<b>Other 106 Allocations not under PC Control</b>	<b>Cricket Club</b>	<b>£22536.00</b>
	<b>Leeds/Liverpool Canal</b>	<b>£10918.00</b>
	<b>Sandylands sports complex</b>	<b>£6925.00</b>
<b>Total not under PC Control</b>		<b>£40379.00</b>

A dedicated working party will be set up to discuss the proposed business plan require by NYC to allocate these funds which are available over a 10year period.

Meeting closed at: - 9.50pm

- Next ordinary meeting 12<sup>th</sup> November 2025 7.30 pm **Methodist Hall Main Street Embsay.**  
Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: [clerk@embsaveastby-pc.gov.uk](mailto:clerk@embsaveastby-pc.gov.uk)  
Website: <https://embsaywitheastby-pc.gov.uk>



**Signature..... Date.08/10/2025**

RECEPTS					PURCHASES				
Date	Voucher	External Party	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
			Premier Savings	33.53	05/09/2025	DC	ADOBE	FEE	12.97
08/08/2025		Bank Interest	Premier Account	49.01	12/09/2025	ON LINE	PFK LITTLEJOHN	EXTERNAL AUDIT FEE	252.00
29/08/2025		NYC	PRECEPT PAYMENT 2	17500.00	12/09/2025	ON LINE	PAUL BARWICK CONTRACTOR	CAR PARK DRAIN CLEANING	80.00
					12/09/2025	ON LINE	TOM LOVATT	VI BENCH MOVE	30.00
					12/09/2025	ON LINE	VILLAGE INSTITUTE	COMMS MEETING	6.75
					15/09/2025	ON LINE	PLAN.COM	OFFICE PHONE/INTERNET	34.19
					15/09/2025	ON LINE	CRAVEN STATIONERY	FETE POSTERS,FLYERS,RAFFEL	28.00
					15/09/2025	ON LINE	GRAVE CLEAN PROFORMA INV	MEMORIAL CENOTAPH CLEAN	675.00
					06/09/2025	ON LINE	HP INK	FEE	28.99
					24/09/2025	ON LINE	VILLAGE INSTITUTE	OUTSTANDING INVOICE FEB	13.50
					26/09/2025	ON LINE	CLERK SALARY	SEP	927.72
					26/09/2025	ON LINE	CLERK OFFICE EXP	SEP	76.11
					26/09/2025	ON LINE	HMRC	SEP	231.93
					29/09/2025	DC	Amazon	Rubbish bags	20.74
<b>TOTALS</b>				<b>17582.54</b>					<b>2417.90</b>