

EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 10th September 2025, 7:30pm at the Methodist Hall Embsay.

PRESENT: Chair: Cllr Judith Benjamin, Cllrs, Brian Shuttleworth, David Hill, Stella Kirkbride.

Also, in Attendance: County Councillor David Noland, The Parish Clerk. **Members of the Public:** 4

Welcome: Chair welcomed everyone and opened the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllr Ann Briggs, Paul Peppiate, Andrew Ayrton (arrived late to meeting)
ABSENT WITHOUT APOLOGIES Vice-chair Vince Smith.

2. **DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None

3. **APPLICATION FOR ANY DISPENSATIONS:** None.

4. **MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 11th June 2025. The minutes of this meeting had been circulated previously.

Approved and signed.

MATTERS ARISING –

- Moving VI Bench - work completed. **Resolved**

Cllr Kirkbride reported that the Village Institute had requested a second bench – to replace the one relocated. Clerk replied there were no plans to as this action was requested by residents and approved by Village Institute.

- Friends of Rec Meeting (item 8.3)
- Bolton Abbey Estate – Land for Additional Allotment. – Contact made with Land agent **Ongoing**
- YDNP Signs Missing and Poor Conditions – reported to YDNP Acknowledged **Resolved**
- Take over of BT boxes - waiting on response – **Ongoing**

5. **REPORT COUNTY COUNCILLOR NOLAND:**

- 20mph update additional consultation is ongoing following representations from Eastby residents.
- Changes to Household Waste Recycling Centre NYC are looking to make recycling disposal site for residents only – with commercial use restricted to 1 visit per month. This would affect Skibden site.
- Boundary considerations – would affect the PC indirectly. The Local Government Boundary Commission has proposed a revised boundary for Skipton North, from that submitted, which would include Bolton Abbey and Appletreewick.- but exclude Broughton as the previous allocation was below population average.

S.K. Will this provide extra services within the boundary? DN: Not known.

JLB. Who has decided these changes? DN: Agreed by NYC combination Lib-Dem and Conservative members looking at average of 6,300 population for each area.

S.K. Will this effect the Local Plan? DN Not sure but will look into it.

- YDNP Housing Consultation- Public consultation in first 2 week in December with the Inspector, at Yoredale, Bainbridge. It may be that the Inspector will look again at Embsay with Eastby inc Brackenley Lane, after turning down land owners at Bolton Abbey submission.

S.K. Embsay with Eastby have already exceeded numbers of new housing under NYC mandate.

D.N. YDNP and NYC are now talking to each other on housing numbers; they acknowledge the existing village problems.

S.K. Is Cllr Noland still supporting our recommendations to change speed limit from 60 to 40 on Skipton Road approaching Embsay?

D.N. Highways still insisting that 60mph is a safe speed on Skipton Road as no fatalities or serious accidents have occurred.

- The proposal for a car park on the Woolers’ site, Shires Lane

A Member of the public invited to ask the North Yorkshire Councillor direct questions on this topic stated that the market information pre-sale showed extensive greenspaces.

There was no mention of a Car Park Exit and Entrance for the Cricket Club on the site. Who is taking responsibility and management for this? We as residents have made objection to this application.

Assuming that the Football Club will also be using this car park on match days there needs to be double lines on Shires Lane. The previous application for the car park was withdrawn 9mths ago and Woolers was told to block it off by NYC enforcement.

What has changed?

D.N.: Responded that he would raise these points with Sam Binney (Planning Officer) on Friday, and report back.

6. PUBLIC PARTICIPATION

- Retrospective Planning Shires Lane Car Park Entrance

Residents asked what information the Parish Council members may have about this application. Whilst residents of Hawks View have no objection to the use of the land for car parking they have made objections to NYC Planning on this application

- Object to the entrance being in the development itself and not via the existing Cricket Club entrance.
- Consider that this is unsafe for pedestrians and children living in close proximity to this entrance.
- Asked who will maintain the Car Park?
- Consider that the proposed barrier is unsuitable in design and material for the surrounding properties.
- The Planning Notices from NYC have only just been displayed with a closing date of the 22nd September.

The Chair informed residents that the Parish Council deadline for consultees was the 12th September and that the PC had already submitted an Objection to this retrospective, change of use application. The PC has had no notification of any extension to respond but would ask the question of NYC.

Clerk to Action.

7. PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING

7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

C/26/821- AMENDMENT	YDNP	21 LITTLE NUNWELL KITK LANE EASTBY	TWO STOREY SIDE & SINGLE REAR EXTENSION,SOLAR PANEL	NO OBJECTION	PENDING
ZA25/27174/TPO	NYC	ELM TREE SQUARE	CROWN LIFT	NO OBJECTION	PENDING
ZA25/27094/FUL	NYC	EMBSAY RAILWAY	Full planning permission for change of use of land (retrospective	NO OBJECTION	PENDING
ZA25/27248/FUL	NYC	LAND SOUTH SHIRES LANE DEVELOPMENT	RETRO CHANGE OF USE GREEN SPACE TO OVERFLOW CARPARK	OBJECTION	
ZA/25/27261/HH	NYC	Rowens.MAIN STREET EMBSAY	SINGLE STOREY GABEL EXTENSION	UNDER REVIEW	

8. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

8.1 Village Maintenance – JLB points raised:

- Reported to NYC: Pasture Road overgrowing vegetation: response - this will be flail cut within the next 2 months.
- Reported to NYC: Damaged tree on Millholme Rise: response received - may need to contact BT. **Chair to action**

- Damage to Noticeboard in the Recreation ground: contents removed and only Yorwaste Plaque found Repaired by DH – Is a new Noticeboard needed?
JLB/PP will draw up new notices ie PC contact details and sponsors. Action JLB/PP
Action by Clerk to source costings
- Damaged gate lock repaired / replaced. Subjected to vandalism
- Grass cutting contractor is permitted to water in a drought situation - not actioned this year.
- Road gullies have recently been cleaned by NYC.
- Update on 'weed control project': sweeper trials not entirely successful in first instance but being followed up by Clerk & Iain Summerson.
- New larger black bin in the car park replacing the green one near the gate – no cost to PC.
- New signage being supplied by NYC for the reservoir carpark and various roads around the parish.

8.2 Road Safety/ Speed-watch – DH points raised:

- Given latest email from NYC the 20mph zone plan for the parish has been delayed due to the number of complaints received from residents on Kirk Lane. This issue will now go to the Executive Committee, and a final decision will be made by the Director and Executive Member.

DH commented that the Road Safety Working Party are not happy with this delay.

Speedwatch – Cllr Hill informed member of two Speedwatch deployments had taken place.

- 13th August 285 vehicles recorded 4 reported average speeds between 36-38mph.
 - 20th August 329 vehicles recorded 11 reported average speeds between 36-38mph.
- All exceeding the speed limit of 30mph on Skipton Road, Embsay.

S.K Commented that since the new housing developments had taken place there had been a 3-fold increase in the numbers of vehicles. Kirk Lane is still a 30mph zone which is a danger to pedestrians on a daily basis. SK requested that County Councillor Noland use his influence to lobby Highways on this problem.

- Chair asked if the invitation to attend had been sent to P.C Blake as actioned at the March meeting.
Cllr Hill responded: not to his knowledge.

8.3 Recreation Ground: JLB reported:

- The Chair attended a meeting with the Friends Charity Trustees to discuss their future plans and the option of dissolving the Charity. The remaining Trustees agreed to this. The financial implication for the PC is there will be no external, Charity funding – which may impact on future precept levels.

8.4 Village Institute/ Fair Trade –Village Institute: New lighting and sound systems now in place. There is also a new access code.

The recent Swishing event was attended by residents and visitors

8.5 Car Park – The Clerk reported that the drains had been cleared out prior to the winter season,

8.6 Communications: The Clerk read Cllr Peppiate's report: previously circulated.

- Planning Applications

All planning applications, responses, and decisions are now accessible to residents via the Parish Council website.

The dedicated planning page is structured to include:

- **Current applications**

- **Historic applications**
- **Direct links to both planning authorities**

This online resource ensures transparency and supports community engagement, while also serving as a valuable reference tool for councillors who may wish to review past or ongoing applications.

Village Fete

The Parish Council was represented at the Village Fete in July, with the Clerk and Councillors Peppiate, Smith, and Shuttleworth present throughout the afternoon.

The Council's stall featured:

- Display boards and leaflets outlining Council services.
- Information on recruitment opportunities
- A free raffle to encourage participation.

The event proved to be a successful community engagement activity, providing an opportunity for constructive conversations with residents and raising awareness of the Council's work.

The Clerk added that this event had been an excellent opportunity for the Parish Council members to be seen and encouraged them to make it an annual event on the PC calendar.

8.7 Allotments: The Clerk advised members that contact had been made with the Bolton Abbey Estate office and the Land Agent to reply to an urgent request (sent a month ago) regarding renewal of the Allotment lease agreement which ends in May 2026 for both Embsay and Eastby. The Clerk also asked for any possible additional sites available for allotment use within the parish. We have as yet had no reply.

Ongoing

8.8 Nature Reserve – The Chair read a report from John Oldfield including:

- Benches have been treated ahead of winter.
- Volunteers meeting in September all welcome.
- Planting in New Year.
- 4 new bird boxes installed.

SK Asked for the PC to minute a vote of thanks to John Oldfield for all his hard work in keeping the Nature Reserve going. All members agreed and shared these thanks.

9.REPORT OF THE PARISH CLERK (Clerk Admin report circulated)

- No questions raised

10. PC ADMINISTRATION (Proposals):

10.1 Recreation Ground Sand Pit – Removal/Redesign – Clerk on behalf of PP

A discussion took place on the state and use of this facility, the cost of maintaining and future costs. The clerk offered to use claimed back VAT to be used to upgrade this facility, A Plan with costings to be produced, and included in the 2026/27budget.

Proposed JLB Seconded DH All Agreed

10.2 Memorial Cenotaph Cleaning – Clerk Quoted £675.00 hopefully in time for November Remembrance Day.

Proposed DH Seconded AA All Agreed

11. POLICIES & PROCEDURES REVIEWS: IT/Communication policy - Deferred

12. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)

*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax.

- Other monthly Invoices & Bank Reconciliations **June £4098.98 July £3466.36 August £3402.35**

Approved & Signed Chair

- **Budget Review – 2026/27** – The Clerk informed members that the budget spend was on target with a few items of overspend highlighted in the report. The Clerk asked members for any maintenance or projects that will need to be added to next year’s budget to be submitted before the next PC meeting when the draft budget will be presented for any amendments. The budget should then be agreed at the November PC meeting. The Clerk suggested that the Recreation Ground will need a substantial amount of investment to bring it up to an acceptable standard.

The External Audit has now been completed minor issue raised (The smaller authority has disclosed that it made proper provision during the year 2024/25 for the exercise of public rights, by answering ‘Yes’ to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered ‘No’ to this Assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering ‘Yes’ to Section 1, Assertion 7, which, on the basis of the above, is not correct.

- The Chair requested that thanks to the Clerk be recorded.

13. Items for discussion: Closed Session - Procedural issue discussed with members only.

Meeting closed at: - 9.30pm

- Next ordinary meeting 8th October 2025 7.30 pm **Methodist Hall Main Street Embsay.**

Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: clerk@embsaveastby-pc.gov.uk

Website: <https://embsaywitheastby-pc.gov.uk>



Signature..... Date.10/09/2025

RECEPTS					PURCHACES				
Date	Voucher	External Part	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
					06/06/2025	DC	ADOBE	FEE	12.97
					09/06/2025	ON LINE	PLAN.COM	Office Internet/phone	34.19
					16/06/2025	ON LINE	VILLAGE INSTITUITE	Room Hire	13.50
					19/06/2025	DC	HP Ink	Costs	6.49
					27/06/2025	ON LINE	CLERK SALARY	JUNE	765.63
					27/06/2025	ON LINE	CLERK EXP/POST	JUNE	97.26
					02/06/2025	ON LINE	HMRC	JUNE	191.74
					01/07/2025	ON LINE	MH LANDSCAPING LTD	Inv 1448 JUNE Cuts 4,5,6	2977.20
TOTALS				0.00					4098.98
RECEPTS					PURCHACES				
Date	Voucher	External Part	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
07/07/2025		HMRC	VAT	1644.63	07/07/2025	DC	ADOBE	FEE	12.97
25/07/2025		MACFEE	REFUND	52.00	08/07/2025	ON LINE	PLAN.COM	Office Internet/phone	20.99
					17/07/2025	DC	HP Ink	Costs	6.49
					23/07/2025	ON LINE	Wel Medical	Defib Pads	233.88
					29/07/2025	ON LINE	CLERK SALARY INC BACK PAY	JULY	879.53
					29/07/2025	ON LINE	CLERK EXP/FETE FEES	JULY	107.82
					29/07/2025	ON LINE	HMRC	JULY	219.88
					31/07/2025	ON LINE	MH LANDSCAPING LTD	JULY CUTS 7&8	1984.80
TOTALS				1696.63					3466.36
RECEPTS					PURCHACES				
Date	Voucher	External Part	Transaction Details	BANK	Date	Cheque No	External Party Involved	Transaction Details	BANK
				0.00	05/08/2025	DC	ADOBE	FEE	12.97
					07/08/2025	ON LINE	MH LANDSCAPING LTD	REC SANDPIT	594.00
					07/08/2025	ON LINE	MERRITT & FRYERS	PLAY SAND X2 TONS	228.95
					08/07/2025	ON LINE	PLAN.COM	Office Internet/phone	47.39
						DC	HP Ink	Costs	6.49
						DC	Mcfee Renewal	Annual Fee	129.99
					29/08/2025	ON LINE	CLERK SALARY	AUG	1023.93
					29/08/2025	ON LINE	EXP/OFFICE Utilitiea	AUG	70.00
					29/08/2025	ON LINE	HMRC	AUG	255.98
					01/09/2025	ON LINE	MH LANDSCAPING LTD	AUG CUT 9	992.40
					01/09/2025	ON LINE	MERRITT & FRYERS	NR & REC GATE	40.25
Totals				0.00					3402.35