

EMBSAY WITH EASTBY PARISH COUNCIL

Minutes of the Parish Council held on Wednesday 11th of March 2026, 7:30pm at the Village Institute Embsay.

PRESENT: Chair: Cllr Judith Benjamin, Cllrs, Brian Shuttleworth, Stella Kirkbride. Paul Peppiate. Paul Conyers, Alex Osborn

Also, in Attendance: County Councillor David Noland, The Parish Clerk. **Members of the Public:** 3

Welcome: Chair welcomed everyone and opened the meeting.

1. **APOLOGIES FOR ABSENCE:** Cllr Ayrton
2. **DECLARATION OF ANY PERSONAL OR FINANCIAL INTERESTS:** None
3. **APPLICATION FOR ANY DISPENSATIONS:** None
4. **MINUTES OF THE LAST MEETING**

The last Ordinary Parish Council Meeting was held on the 12th February 2026. The minutes of this meeting had been circulated previously.

PP- Informed members that that the temporary wooden post installed to support the recent banner had now been removed and that something more permanent should now be installed. **Ongoing.**

Approved and signed.

MATTERS ARISING –

- Primrose Glen – lighting not working due to electricity supply cut. **Reported NYC**
- Dalacres bus shelter – Damp condition. **Ownership Enquires Ongoing**
- Slow Sign Removal Request -The Parish Council had asked if the slow sign near to the 60mph sign on Skipton Road could be removed as it is confusing for drivers. DN responded that after raising the issue with NYC Highways Engineer he had received the following response.

With regards to the national speed limit signs on Skipton Road, these signs must stay in place on this length of road as they are a legal requirement where there is a system of street lighting in place and the speed limit is not 30mph we could move the derestriction sign that is below the warning sign onto a nearby lamp column

With regards to the 'pedestrians crossing 75 yds' warning sign at Cross Bank, this sign refers to the crossing point further down the hill towards Embsay as the visibility of this crossing is restricted by the bend in the road.

The crossing point at Cross Bank itself (where the sign is) has good visibility in both directions so a warning sign is not needed, however there is a sign in advance of the crossing point warning motorists to REDUCE SPEED NOW and also a SLOW on the road.

BS asked whether Skipton Town Council had been consulted,

Chair added that this stretch of road is part of Skipton, as EWE boundary ends at the railway bridge.

- **The Clerk** had enquired why NYC are insisting on PC Budget setting figures for the precept in November when the cost of living and salary increases are not published until February or April.

D.N. responded that after raising the issue with NYC their response was that the precept information should ideally be submitted to NYC by 31 December. There are 665 parishes in North Yorkshire, and a considerable amount of co-ordination, preparation and review is required. This deadline helps ensure that there is sufficient time to complete the necessary work before the information is included in the council report that goes to Full Council in February to set the council tax. However, if a parish meeting, parish

council, or town council anticipates any difficulty in meeting this deadline, a later submission during January can be accommodated provided that we are informed in advance.”

The Clerk informed C.Cllr Noland and members that this option to extend was of no use to the budget setting for Embsay with Eastby - as the Parish Council’s set meeting dates would still not allow time for it to agree the proposed budget by January and that in effect the budget had to be prepared by October for ratification in November. This effectively resulted in a ‘guessing game’.

5. REPORT NY COUNTY COUNCILLOR NOLAND:

County Councillor Noland reported:

- That the afternoon bus return from Skipton will be at 4pm and not 4:20 in future.
- The YDNP Local Plan had in principle been broadly accepted by the Planning Inspectorate and this did not include any Embsay or Eastby sites put forward by landowners.

B.S. Stated it was his understanding that the Planning Inspectorate was agreeing only on the procedures of the Local Plan.

D.N. Replied that was not correct and that the case put forward by YDNP had been excellent and had been broadly accepted. The Planning Authority are now taking the plan ‘into consideration’ in any discussions

B.S. Asked when will the Plan be Adopted?

D.N. Replied that the consultation period was still on going, but that the Plan was likely to be found ‘sound’ and was not expected to return for public comment.

S.K. Asked why sites are being put forward when we as a parish are way over our target number of new builds?

Chair. Replied that changes in government policies now indicate that NYC as a Parish are way under the expected target on new developments. The call for sites is not definitive, is a rolling scheme and doesn’t imply acceptance of any sites put forward.

6. PUBLIC PARTICIPATION

- Request for action to deal with drivers parking on the grass verge on Dalacres.

Chair. Pointed out that the area in question did not come under the PC grass verge cutting contract but was partly NYC and the Housing Association responsibility. **DN to Action**

- Representatives of the Village Institute Mr Robin Culver and Mr Peter Creek put forward a request for landlord approval to investigate the possibility of installing Solar Panels on the Village Institute roof. It is hoped that this will offset rising energy running costs and create additional income for the Institute’s finances and a possible Community Energy Hub. This was at an early stage and funding streams were being looked at. Estimates for 80 panels would be between 36k -38k. The representatives were advised to check out the connection to the grid to determine that this was possible as other areas in the parish had encountered difficulties, affecting the ‘pay-back’ time.

Members’ discussion on the benefits took place and subject to a structural survey being undertaken and sufficient funding obtained the Parish Council had no objection to the project. Proposed JLB Seconded PP All Agreed

7. REPORTS FROM LEAD MEMBERS, COUNCIL WORKING PARTIES & OUTSIDE BODIES

7.1 Planning Updates – Circulated Recommendations: - (Pending since last meeting).

| | | | | | |
|-----------------------|------|----------------------------|--|--------------|---------|
| C/26/811A AMEND1 | YDNP | 34 Brackenley Lane | detached dwelling new access; installation of an air source heat pump | OTHER | PENDING |
| DCPARISH 26/00546/FUL | NYC | 13 Harbour Butts Embsay | single storey enclosed storm porch to Front | NO OBJECTION | PENDING |
| C/26/824 | YDNP | 39 Millholme Rise, Embsay, | erection of two storey side extension | OBJECTION | PENDING |
| DCPARISH 26/00722/FUL | NYC | 15 Low Bank Embsay | single rear storey extension | NO OBJECTION | PENDING |
| DCPARISH 26/00699/FUL | NYC | 30 Main Street Embsay | carport to front of existing garage dual pitch roof garden room rear of garage | NO OBJECTION | PENDING |
| DCPARISH 26/01001/FUL | NYC | 28 West Lane | two storey side/rear extension, ground floor extension to front elevation | NO OBJECTION | PENDING |

Update Cricket Club Car Park- PP

Concerns raised by residents on Hawks View regarding access to the new car park. The access has been blocked with a locked chain by Woolers. Responsibility for the car park belongs to the developer and not the Cricket Club. The P.C. has advised residents to contact NYC's planning Enforcement team as this action seems to be a breach of the planning conditions,

S.K. Asked what about the strip land in between the Cricket Club and Candelasia.
(Item 12 on the agenda but was discussed at this point)

P.P. responded that the land was originally on the plans as a protection zone from the Cricket Ground, It is still owned by Candelisa therefore, they are responsible for the upkeep of it. The Parish Council will contact them and the environmental health at NYC to have it cleared. **P.P./ Clerk To Action**

7.2 Coms – PP – reported that the P.C. website had been updated with information on the new Councillors and the existing Co-option Vacancy. There is also a note of thanks to the outgoing Councillors.

7.3 Recreation Ground Project – JLB – report from the working party meeting notes had been circulated.

- Three quotes have now been supplied for the toddler cycle track and will include an access link to the teens track. (application submitted item 9)
- Tree pruning and reduction: NYC advised that any request would in most cases be denied.
- A formalised Development Plan will be produced for the next phases.
- Bird Scarer was suggested to avoid birds landing on toddler swings. Best solution to be investigated and trialled. **Working Party to Action.**
- Chair gave notice that the Recreation Ground will be closed for a short time to allow for tarmac surfaces to be laid – Date to be published once known.
- Cllr Osborn will conduct routine checks on the park and report to the Clerk.

7.4 Village Maintenance – JLB – reported the following:

- See matters arising: Primrose Glen and Dalacres Bus shelter.
- Road surface before small bridge Skipton Road questionable issue to be investigated.
- SK requested that DN report the adverse camber from Dalacres to Bow Bridge which is causing water build up close to the pavement and the railway entrance. **DN to Action**
- Aldham's Croft Cllr Ayrton meeting with Agent – absent from meeting – update deferred.

7.5 Representative Reports Received –

- **SK** reported that **Fair Trade** coffee mornings continue to do well and the next Swishing event will be in the Methodist Chapel later in the year. Notification of Village litter pick 26th March.

As representative from the VI were present at the meeting:

- **P.P.** asked did the VI have any future plans for Youth provision.
- **The Clerk** stated there was 106 funding available for youth schemes. There will be an opportunity to speak with a representative from Skipton Youth Council who will be presenting at the Annual Parish Meeting.
- **The Clerk** requested that any planned increase in VI fees be notified to the RFO well in advance.

7.6 Nature Reserve Late Report – John Oldfield via JLB

The Friends of Embsay with Eastby Nature Reserve are looking at a project to install a Bird Hide for the benefit of the community including adults, children and schools. They will be applying for funding in the 2026/27 round from YDNP and the Swindon Quarry Fund.

8. REPORT OF THE PARISH CLERK (Clerk Admin report circulated)

P.P. Raised issue of Defibrillator Guardianship

Clerk replied that she had undertaken last inspection (03/03/2026)

Cllr Ayrton had previously volunteered to check the Eastby defibrillator outside Bower House.

Cllr Peppiate volunteered to check the Village Institute Unit.

Cllr Osborn volunteered to check the Caverndish Arms Unit.

The Clerk will inform the Councillors of the next inspection date and will continue to update the Circuit Data,

9. PC ADMINISTRATION (Proposals):

106 Applications received since last meeting. (circulated) to be approved.

- St Mary’s Churchyard – Civic Space **£3714.00 Endorsed**
- Home Grown Family Plot – Civic Space **£4524.00 Endorsed**
- PC Recreation Ground Cycle Track - Playground **£5000.00 Endorsed**
- It had been suggested that the Scouts contact DN re grant– as 106 criteria does not permit moveable or maintenance projects.
- Request for 3 quotes is normal procurement procedure.

10. POLICIES & PROCEDURES REVIEWS: Financial Regulation Reviewed

11. FINANCIAL MATTERS (Detailed Invoices approved for payment circulated)

*The Council has met its employment contract obligations in terms of paying the clerk for hours worked and has dealt with liabilities such as NI and Tax.

- Other monthly Invoices & Bank Reconciliations

Feb. 2026 £3450.90

Clerk reminded Cllrs that the accounts will close on 31st March 2026

Approved & Signed Chair

Item 12 (see item 7)

13. ITEMS FOR DISCUSSION:

Advance notice of YLCA Councillor’s forum March 17th

Meeting closed at: - 9.05pm

Next meeting will be the **Annual Parish Council Meeting** followed by the **Annual Parish Meeting** on 13th of May 2026 7.30 pm Village Institute Main Street Embsay.

Contact Parish Clerk: Gillian Alcock [Tel:07414850766](tel:07414850766) - Email: clerk@embsayeastby-pc.gov.uk

Website: <https://embsaywitheastby-pc.gov.uk>

Signature..... Date.....

| Date | Voucher | External Par | Transaction Details | BANK | Date | Cheque No | External Party Involved | Transaction Details | BANK |
|------------|---------|--------------|---------------------|------|------------|-----------|-------------------------|--------------------------|----------------|
| 31/03/2026 | | | | 0.00 | 05/03/2026 | DC | Adobe | Fee | 12.97 |
| | | | | | 06/03/2026 | ON LINE | YLCA TRAINING CLLR PC | Invoice 5397 | 105.00 |
| | | | | | 06/03/2026 | ON LINE | YLCA TRAINING CLERK | Invoice 5362 | 18.25 |
| | | | | | 06/03/2026 | ON LINE | PLAN.COM | PHONE/INTERNET | 43.44 |
| | | | | | 09/03/2026 | ON LINE | CLLR BENJAMIN | INK | 51.49 |
| | | | | | 16/03/2026 | DC | HP INK | FEE | 6.49 |
| | | | | | 16/03/2026 | ON LINE | CLLR SHUTTLEWORTH | 2025 MEMORIAL WREATH | 20.00 |
| | | | | | 16/03/2026 | ON LINE | VILLAGE INSTITUITE | ROOM HIRE MAR | 14.25 |
| | | | | | 20/03/2026 | DC | AVG | RENEWAL | 69.99 |
| | | | | | 30/03/2026 | ON LINE | VILLAGE INSTITUITE | EGG TRAIL EVENT GRANT | 100.00 |
| | | | | | 30/03/2026 | ON LINE | CLLR CONYERS | TRAINING EVENT TRANSPORT | 59.93 |
| | | | | | 30/03/2026 | ON LINE | CLLR KIRKBRIDE | TRAVEL LITTER PICK X3 | 21.15 |
| | | | | | 30/03/2026 | ON LINE | CLERK SALARY | MAR | 852.12 |
| | | | | | 30/03/2026 | ON LINE | UTILITIES AND EXP | MAR | 75.64 |
| | | | | | 30/03/2026 | ON LINE | HMRC | MAR | 216.00 |
| | | | | | | | | | 1666.72 |

DRAFT